



# Back to School Induction Day 28/08/2020 Session 2

Creagh National School



# Zoom Session 2:

**Creagh N.S.  
Draft  
Covid-19 Response Plan  
August 2020**



**Creagh N.S.  
Covid-19  
Response Plan**

**Creagh N.S.**  
**Covid-19 Risk Assessment**  
*Living Document*  
**August 2020**



**Click here**

Creagh National School  
Scóil Náisiúnta Gaoil Smial 1939  
Bailínasáe Co. Galway



**Creagh N.S. Covid -19**  
**Risk Assessment**

# Revised First-Aid Procedures (Risk Assessment p. 20)



- Extra teachers to provide first aid.
- 2 first aid areas to cater for different classes in the school.
- Sufficient PPE will be available to care for pupils safely.

## First Aid Procedures

Non-management staff will have 1 day per week of first-aid supervision. 2 people on duty per section; (This will rise to two days when on Friday duty)

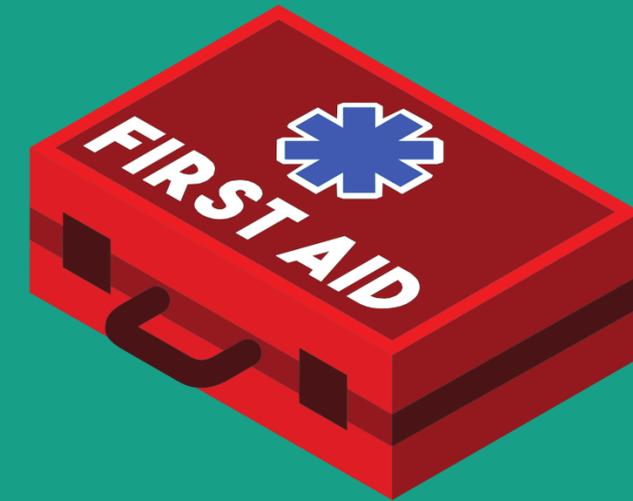
4 members of staff in total per day: First aid areas will be outside Hall/ outside staff room

- Management team will not do First Aid supervision at lunch times as they are already doing extra lunch time supervision.
- There will be a minimal amount of children sent in for first aid. Most issues should be dealt with by supervising teachers... unless an injury is involved.
- First Aid will apply to both breaks.
- Only injuries to be sent in for first aid. (eg, falls/ cuts.... not headaches/ tummy aches)
- Member of senior management (Noel/ Áine/Mary) to be consulted if injuries are worrying. They will decide if parents need to be called. if this is the case:

# Revised First-Aid Procedures

The school secretary will make the call.

- The child will stay in the sick area until better or break is over.
- They can return to their classroom until the parent arrives (If called) if break is over.
- School Secretary /first aiders will oversee hand over to parent during breaks.
- Principal/ Deputy will escort to main entrance after break.
- If the child is feeling unwell:
  - Sickness to be dealt with as far as possible by class teacher on return to class.
  - Supervising teacher must make sure to report to class teacher (or supervising SEN member)
  - If Covid concern/ Noel/ Aine will deal with after break is over in order to keep an air of calm in the school...
- 5/10 minutes extra of children in a classroom feeling unwell will make no real difference
- Procedure for suspected case will apply. □ First Aid boxes to be supplemented with additional PPE/ cleaning equipment. □ Poster to be compiled detailing procedures for dealing with first aid. These will be placed in both areas. (Gloves/ masks/ aprons should all be used when bodily fluids are involved... hand hygiene to be performed before and after, bins in toilet areas to be used. . These should be emptied after breaks if necessary using gloves. Chairs/ areas to be sanitised afterwards
- Children should be sent inside in pairs as is the current practice.



# Suspected Case Procedure

The following procedures, adapted from the HSE and DES guidelines will be adapted in a suspected case of Covid -19.

□ Isolate the person and have a procedure in place to accompany the individual to the designated isolation area via the isolation route, keeping at least 2 metres away from the symptomatic person and also making sure that others maintain a distance of at least 2 metres from the symptomatic person at all times.

□ Provide a mask for the person presenting with symptoms if one is available. He/she should wear the mask if in a common area with other people or while exiting the premises.

□ Assess whether the individual who is displaying symptoms can immediately be directed to go home and call their doctor and continue self-isolation at home.

□ Facilitate the person presenting with symptoms remaining in isolation if they cannot immediately go home and facilitate them calling their doctor. The individual should avoid touching people, surfaces and objects. Advice should be given to the person presenting with symptoms to cover their mouth and nose with the disposable tissue provided when they cough or sneeze and put the tissue in the waste bag provided

□ If the person is well enough to go home, arrange for them to be transported home by a family member, as soon as possible and advise them to inform their general practitioner by phone of their symptoms. Public transport of any kind should not be used □ If they are too unwell to go home or advice is required, contact 999 or 112 and inform them that the sick person is a Covid-19 suspect. □ Carry out an assessment of the incident which will form

# **Additional clarification issued by the DES to the INTO re Suspected cases**

<https://www.into.ie/2020/08/27/procedures-to-be-followed-for-suspected-confirmed-covid-19-cases-in-primary-schools/>

# **Additional clarification issued by the DES to the INTO re commonly asked questions**

<https://www.into.ie/2020/08/26/clarification-on-outstanding-issues/> a subheading

# **Additional Guidelines re ventilation**

<https://assets.gov.ie/85746/9ff54b35-352e-4cdb-b93b-68a25ac7c619.pdf>

# **Additional Guidelines re Children at high risk**

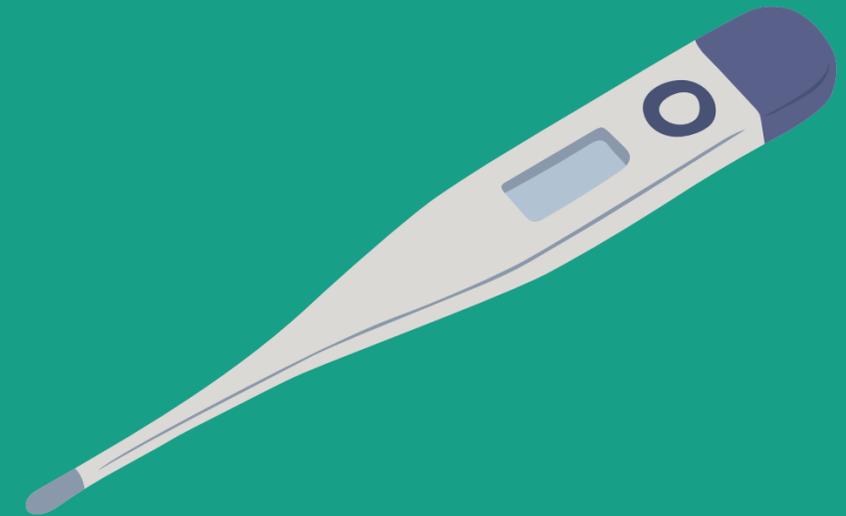
<https://assets.gov.ie/85746/9ff54b35-352e-4cdb-b93b-68a25ac7c619.pdf>

# When are children / adults expected to stay at home

Children/adults should not come to school if any of the following are the case.

The child has:

- a temperature of 38 degrees Celsius or more
- a cough
- loss or changed sense of taste or smell
- Shortness of breath
- If they have been in close contact with someone who has tested positive for coronavirus
- If they have been living with someone who is unwell and may have coronavirus.
- If they have travelled from a country not on the green list they must self isolate for 14 days.



# What symptoms are okay for a child to come to school with?



**It's usually okay to send a child to school or childcare if they:**

- **only have nasal symptoms, such as a runny nose or a sneeze**
- **do not have a temperature of 38 degrees Celsius or more (as long as their temperature**
- **has not been lowered by taking any form of paracetamol or ibuprofen)**
- **do not have a cough**
- **have not been in close contact with anyone who has coronavirus**
- **do not live with anyone who is unwell and may have coronavirus**
- **have been told by a GP that their illness is caused by something else, that is not coronavirus.**
- **A GP will tell a parent/ you when they/you can return to school or childcare have got a negative ('not detected') coronavirus test result and have not had symptoms for 48 hours**

# What are the sick pay/ leave procedures for 2020/2021?

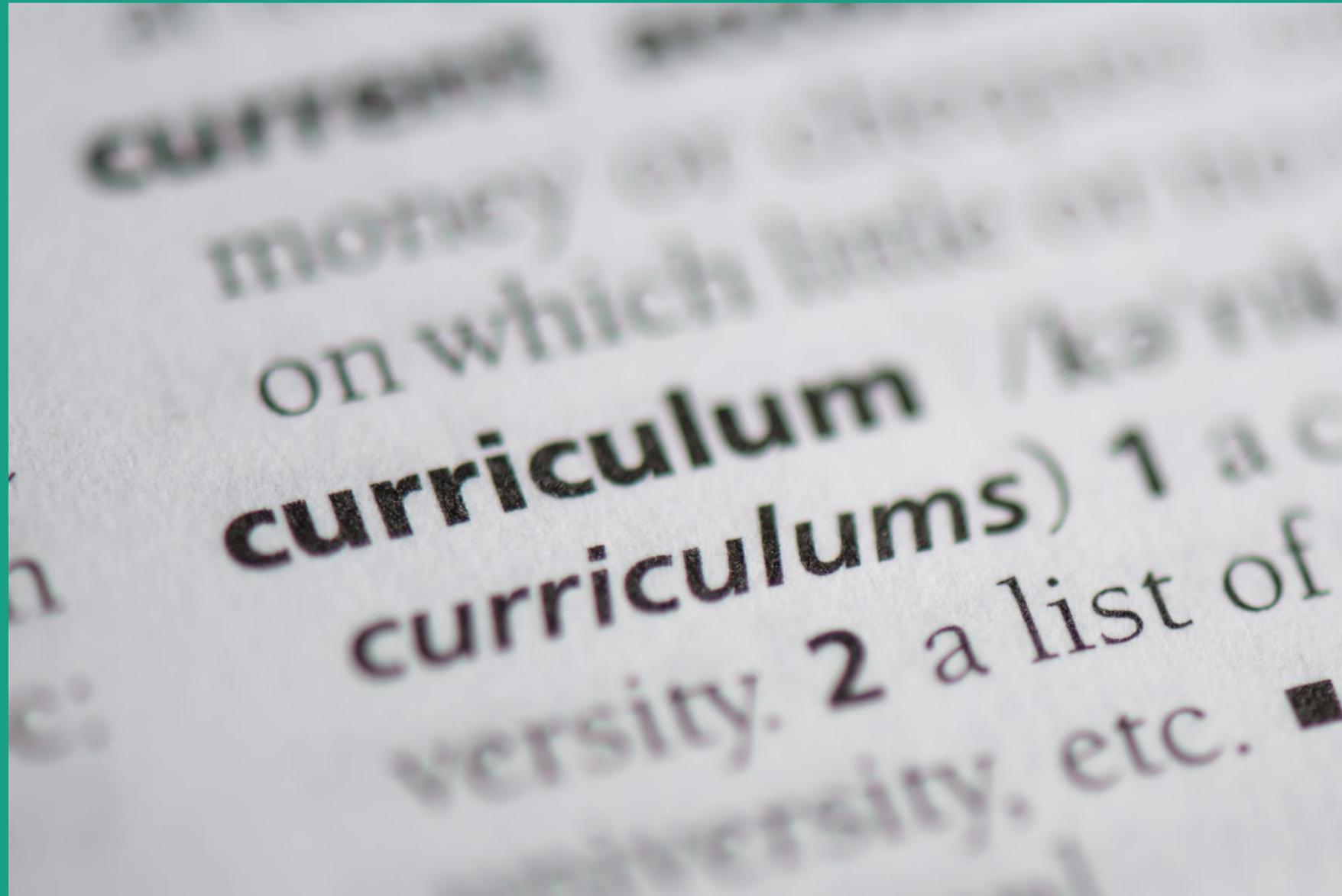
The Following are the circulars and information notes regarding leave this year:

[0049/2020Coronavirus \(COVID-19\): Arrangements for Teachers and Special Needs Assistants employed in recognised Primary and Post Primary schools](#)

[0050/2020Coronavirus \(COVID-19\): Arrangements for staff other than Teachers and SNAs who are employed by ETBsA](#)

[Information Note 0082020 \(substitution and EPV Days](#)

# Curricular Information



# I.C.T.

## Presented by Regina Power: ICT Co-ordinator

ICT - Creagh N.S. |

- Wifi – We have a new network and wifi system in the school.

Network name	Password	Description
<u>CreaghNS-Staff</u>	CreaghStaff20!	For use by staff
<u>CreaghNS-Student</u>	<u>CreaghStudent!</u>	For use by students or for student devices e.g. for special assistance laptops, iPads etc.
<u>CreaghNS-Guest</u>	<u>welcometocreaghns</u>	Restricted network for guests. They can connect to internet but not snoop your systems.

- All laptops should have a minimum of Windows 10 operating system.

# ICT - Creagh N.S.

## Blended Learning

- **Seesaw Parental Consent** required.
- Class teachers asked to set up a Seesaw account for their new class with home learning codes.
- Instructions will be posted to Aladdin.
- Teachers to assign a piece of homework /activity Seesaw weekly to encourage blended learning.
- Continue use of Seesaw as a digital portfolio.



Dear Parents:

I am delighted to share with you that this school year our class will be using Seesaw (<http://seesaw.me>), a secure online journal where students can document and reflect on what they are learning in class. Your child will be able to add the things we work on (including photos, videos, worksheets, drawings and voice recordings) to their Seesaw journal and we can share them privately with you and other family members to view and comment on throughout the school year.

In order for your child to use Seesaw, the app needs your child's name in order to be able to associate work like their photos, videos or voice recordings with their account. Seesaw only uses this information to provide the service and doesn't advertise in Seesaw, create profiles of students, or share or sell your child's personal information or journal content. You can read more about their strong privacy promises here: <https://web.seesaw.me/privacy>.

Under an EU law called the General Data Protection Regulation (GDPR), in order for your child to use Seesaw, the school must get your consent. For more information on GDPR, please visit <https://ec.europa.eu/info/law/law-topic/data-protection/reform/rights-citizens>.

I hope that your child will enjoy using Seesaw to document and share their learning this year. Please sign below and return this permission slip so that your child can use Seesaw.

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**Please sign below and return the form.**

I give consent for my child, listed below, to use Seesaw for class activities.

Student Name: \_\_\_\_\_

Parent Printed Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ICT- Creagh NS

- **Internet Safety** – left to later in the year as we are mandated to cover Stay Safe and RSE first.
- Internet Safety resources for all classes available on the **webwise.ie** website.

# **PE, Library books and Safety Statement**

**Presented by Mary Barrett: AP1: Library/ PE co-ordinator**

Due to Covid -19 restrictions and regulations, based on guidelines from the DES, and in the interest of the health and safety of the pupils of Creagh National School, there will be restrictions on the use of the following equipment until further notice:

- Musical Instruments (*No tin whistle or recorder/ singing outside*)
- PE Equipment (*All outdoor, athletics and outdoor adventure*)
- Science Equipment (*Booking and quarantining required*)
- Art Equipment (*Individual equipment needed*)
- Library facilities (*Classes to have own stock. Quarantining required*)



Due to Covid-19 restrictions and regulations, and in keeping with the guidelines from the DES, during the months of September and October, all P.E lessons will be based on the Athletics strands and the outdoor adventure strands of the PE curriculum with minimal use of equipment.

# Book Rentals and Art

Presented by Caroline Gallagher

## Art Materials:



Children should store their scissors, glue, colouring pencils/markers in an A4 plastic wallet/folder. This folder can be stored in their own box so materials can be located easily when needed.

As per guidelines there should be no collection of these materials/items by the class teacher.

A rainy day folder would be a good idea for children to have.

(Paper/colouring sheets....)



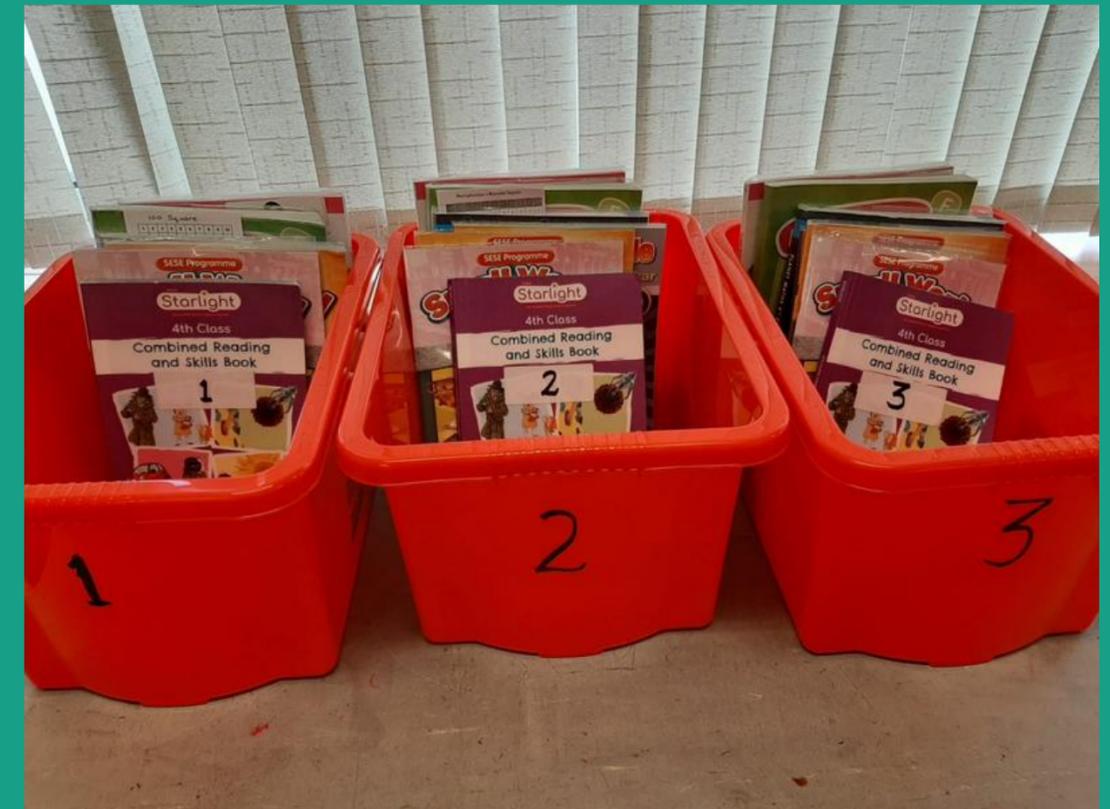
# Art Room



A general order was placed this year (due to exceptional circumstances) and this stock is stored in the Art room. When materials are needed please send your request via Aladdin to Mrs Gallagher - one days prior notice will be necessary. Students and teachers will not have access to this room.

# Rental Books

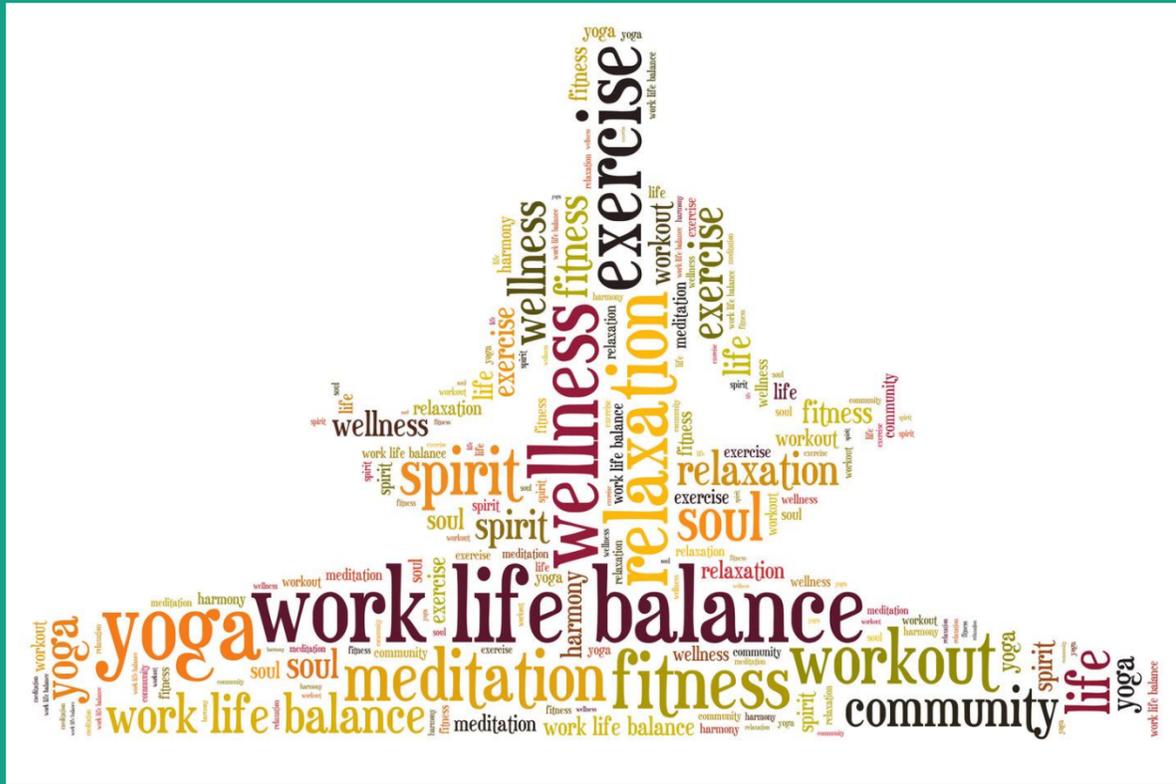
There has been significant investment in banks of books this year to ensure that each class bubble has their own class resources and they can be totally independent. As per guidelines there will be no sharing of books with other classes. This year we are asking that you number the books, give each child a number (from class list) and distribute accordingly....eg 1. Mary Broderick - Mary gets all books that are numbered 1.



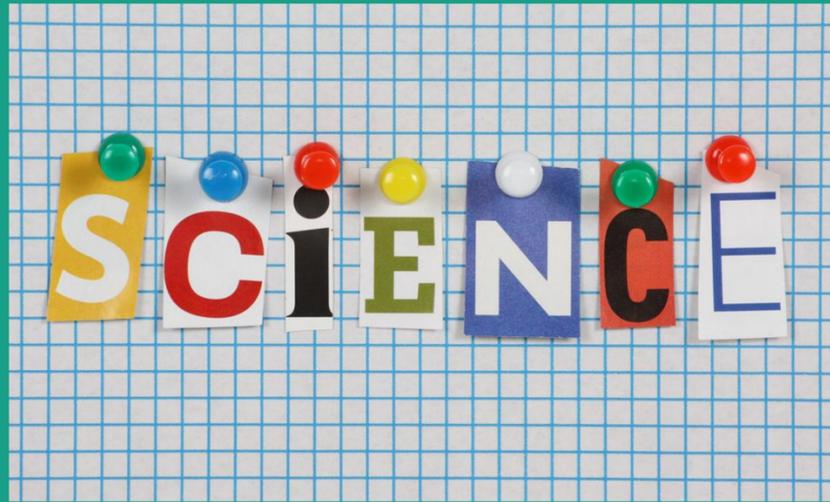


This system will help with tracking books at the end of the year. We are recommending that boxes are numbered to correspond and that books will be placed in boxes prior to September 1st so they are ready for children before they enter the classroom for their first day back.

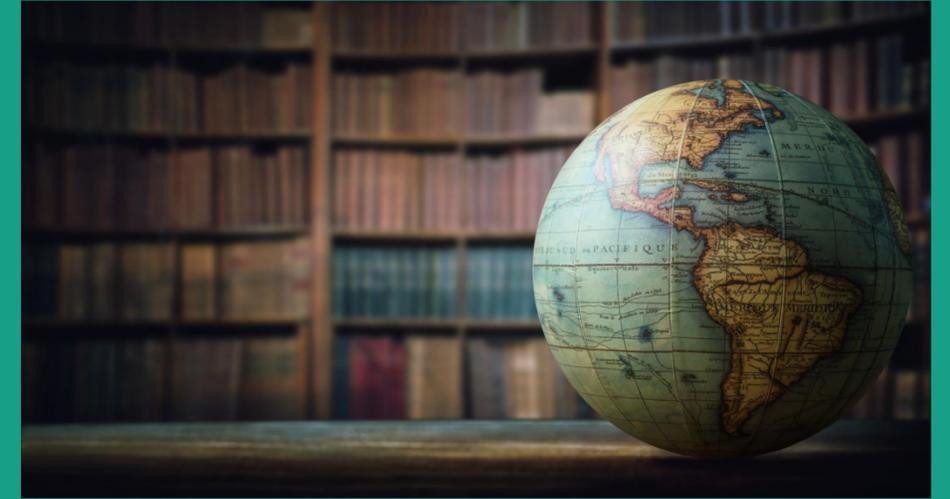
# SPHE



The SPHE plan /policy will be adjusted so that **all classes will teach the RSE and Stay Safe** elements of the curriculum in the first term. There will also be a huge emphasis on wellbeing as laid out in the Wellbeing toolkit and the Supporting the Wellbeing of School Communities Document. The new timetable will issue next week. Fun Friends and friends For Life will also be running where needed.



## SESE



The topics from 3rd to sixth class will be adjusted so that each of these classes will now study the topics in their bank of books. Shane will co-ordinate the new content and add it to the school plan. Document will be share via Aladdin next week. Science lessons should use minimal equipment where possible this term and be based outdoors where possible. If equipment is used, it must be booked in advanced, not shared and quarantined after use for 72 hours.



# SEN



- SEN teachers allocated to a class group.
- Interventions will not take place til late September.
- Emphasis on support, especially for younger classes, initially.
- Allocations for Week 1: Aine and Carol: Junior Infants, Karen and Rachel: Senior Infants, Anne: First Class; Majella: Second Class; Fionnuala; Third class, 4th class: Rachel after 2:20; 5th Class : Carol after 12:20; Carolyn: Sixth Class. (Additional staff will be reallocated to 2nd 3rd and 4th in order if available.)
- Main focus will be on most needy pupils.
- Mixture of in class and withdrawal
- Maximum of 40 minute slots (in-class or withdrawal)
- Need for cleaning/ hand hygiene between groups (T be allowed on timetables)
- Less withdrawal for older children
- Buddy system supervision counted as in-class support.

# Induction for Children: Monday 31st

- Teachers to collect children from allocated areas, SEN will assist.
- Hand sanitiser can be applied by the teacher in the reception areas.
- Physical distance applies for 3rd - 6th and all adults.
- Children should enter the school in the order laid out.
- Exits from the school needs to be co-ordinated with other teachers in same area.
- This will take time and practice to become routine.

Door Number	Rota for Entering School	Rota for Exiting School
1	Ma Fox (2 <sup>nd</sup> ) Mrs Gallagher (3 <sup>rd</sup> )	Mrs Gallagher (3 <sup>rd</sup> ) Ma Fox (2 <sup>nd</sup> )
2	Mr Geraghty (6 <sup>th</sup> ) Mr Ronaldson (6 <sup>th</sup> )	Mr Ronaldson (6 <sup>th</sup> ) Mr Geraghty (6 <sup>th</sup> )
3	Ma Gallagher (1 <sup>st</sup> )	Ma Gallagher (1 <sup>st</sup> )
4	Ma Carty (Jun Inf)	Ma Carty (Jun Inf)
5	Ma Lohan/ Ma Barrett (Jun Inf)	Ma Lohan/ Mrs Barrett (Jun Inf)
9	Ma Conway/ Ma Cahalan (5th) Mr Dolan (5th)	Mr Dolan (5th) Ma Conway/ Ma Cahalan (5th)
10	Ma Power (3rd) Ma Connaughton (1 <sup>st</sup> ) Ma Carey (1st)	Ma Carey (1st) Ma Connaughton (1st) Ma Power (3rd)
11	Mrs Barrett	Mrs Barrett
12	Ma Blade Mrs Barrett Ma Curtin (Sen Infants: 9:40 am Ma Dolan (Sen Infants: 9:40 am.)	Ma Dolan (Sen Inf: 2:20 pm ) Ma Curtin (Sen Inf: 2: 20pm) Ma Blade Mrs Barrett (4 <sup>th</sup> )

# Tasks to be covered During Induction Session

- Open windows to ensure ventilation.
- Clean work space.
- Move out to reception area at least 10 minutes before slot wearing mask.
- Apply hand sanitiser to children in area.
- Encourage children to follow physical distancing (3rd - 6th)
- Get children to put books in boxes (Infants will differ)
- Watch [induction videos](#)
- Watch [hand washing video](#)
- Talk about [cough etiquette](#) (Link to poster)
- Practice hand washing/[hand sanitising](#). Link to poster.
- Children to put boxes on chairs (numbers facing out) and leave around the room.  
Develop a routine for doing this that best supports physical distancing.
- Demonstrate routines and procedures for breaks. Explain controls.
- Hand out seesaw permission slips.
- Bring children back to reception area and let them disperse through correct area.
- Clean work area again.

# Topics for discussion

- Late arrival procedures.
- What to do in wet weather.
- Correction of books/copies. (Collect on Friday/ quarantine for weekend. Suggestion: week 1, copy/ week 2 copy)
- Meetings/ ideally remote.
- Meeting with Noel (After 3; should be booked) Possibility of digital check in to be explored.

Please see FAQ on school website for other queries.

# Thank you for Listening



- **We hope that you have found the induction day helpful.**
- **Please send any additional questions you may have via Aladdin and we will answer them and forward them to everyone.**
- **Please fill in checklist no. 6; and leave in Ann's office by end of Monday.**

# Break Time!!

